



**REGULATIONS ON ELECTING
MEMBERS OF THE SUPERVISORY BOARD FOR THE 2022 – 2027 TERM
OF KHANG DIEN HOUSE TRADING AND INVESTMENT
JOINT STOCK COMPANY**

- Pursuant to Law on Enterprises No. 59/2020/QH14 approved by the XIV National Assembly on June 17, 2020, effective from January 1, 2021 and its amendments and supplements;
- Pursuant to the Charter of Khang Dien House Trading and Investment Joint Stock Company (“**Charter**”) approved by the General Meeting of Shareholders.

The 2024 annual General Meeting of Shareholders (“Meeting”) of Khang Dien House Trading and Investment Joint Stock Company (“Company”) elected members of the Supervisory Board (“SB”) for the 2022 – 2027 term according to the following regulations:

Article 1. Scope and subjects of application

All shareholders or proxies who own voting shares and register to attend the General Meeting in accordance with the Company's regulations shall have the right to elect members of the SB.

Article 2. Number, term, and standards of members of the SB

1. Number of additional members of the SB: 01 member;
2. Term of additional members of the SB: the remaining period of the 2022-2027 term;
3. Standards and conditions for additional members of the SB:

Members of the SB shall meet the standards and conditions as prescribed in Article 169 of the Law on Enterprises and shall not fall into the following cases:

- a. Work in the accounting and finance department of the Company;
- b. Be a member or employee of an independent audit company that audited the company's financial statements for the last 3 (three) years.

Article 3. Right to nominate and self-nominate members of the SB

- Shareholders or groups of shareholders owning shares of the Company according to the list of shareholders dated March 25, 2024 provided by Vietnam Securities Depository and Clearing Corporation, specifically as follows:

Shareholders or groups of shareholders owning 10% or more of the total ordinary shares may nominate and self-nominate for members of the Supervisory Board. Shareholders or groups of shareholders holding from 10% to less than 20% of the total shares may nominate a maximum of 01 candidate; from 20% to less than 30% may nominate a maximum of 02 candidates; from 30% to less than 40% may nominate a maximum of 03 candidates; from 40% to less than 50% may nominate a maximum of 04 candidates; from 50% to less than 60% may nominate a maximum of 06 candidates; from 60% to less than 70% may nominate a maximum of 08 candidates; from 70% to less than 80% may nominate a maximum of 09 candidates; from 80% may nominate up to 10 candidates.

- In case the number of candidates for the SB through nomination and self-nomination is still insufficient, the current SB shall introduce more candidates and announce them before the Meeting votes to elect members of the SB according to regulations.

Article 4. Application for nomination and self-nomination of members of the SB

The application includes:

- a. Application form for nomination/self-nomination of members of the SB;
- b. Notice of establishment of a group of shareholders (in case the candidate is nominated by a group of shareholders);
- c. Candidate's curriculum vitae;



- d. Written commitment of the SB candidate to the truthfulness and accuracy of personal information and commitment to perform duties honestly and carefully for the best interest of the Company if elected as an SB member;
- e. Certified copies (not older than 06 months) of the following documents: Citizen/National ID card; permanent residence; Passport (for overseas Vietnamese or foreigner); and degrees, diplomas, and certificates certifying educational background and professional qualifications.

(These forms are available on the Company's website at: <http://www.khangdien.com.vn>)

Article 5. Principles for electing members of the SB:

1. The election of members of the SB shall be conducted publicly at the Meeting by secret ballot using the cumulative voting method. Accordingly, each shareholder has a total number of votes corresponding to the total number of shares owned multiplied by the number of elected members of the SB. Shareholders have the right to accumulate all their votes for one candidate or distribute them to candidates in the candidate list so that the total number of votes of the candidates is equal to or lower than the total number of votes of each shareholder.

For example: The number of members elected to the SB is 01 member. Mr. Nguyen Van A, a shareholder holding 10,000 shares equivalent to 10,000 votes, can vote for one candidate as follows:

No.	NAME OF CANDIDATE	NUMBER OF VOTES
01	Nguyen Van X	10,000
02	Nguyen Van Y	
	TOTAL	10,000

or distribute votes to candidates as follows:

No.	NAME OF CANDIDATE	NUMBER OF VOTES
01	Nguyen Van X	7,000
02	Nguyen Van Y	3,000
	TOTAL	10,000

2. Candidates elected to be members of the Supervisory Board are determined by the number of votes from high to low, starting from the candidate with the highest number of votes until the required number of SB members is reached. In case there are 02 (two) or more candidates receiving the same number of votes, the Meeting shall conduct a re-election among the candidates with an equal number of votes to select the one with the higher number of votes.

Article 6. Regulations on ballots for members of the SB

1. Ballots for members of the SB (“**Ballots**”) are printed uniformly, stamped with the Company's seal, specifying the full name of the shareholder, shareholder code, total number of shares owned, and total number of votes of that shareholder.
2. Each shareholder entitled to vote shall be given one (01) ballot to vote for member(s) of the SB. Upon receiving the ballots, shareholders must check the information recorded on the ballots. In case of any errors, they must immediately notify the Vote Counting Committee.
3. How to complete the ballot
Shareholders entitled to vote shall complete their ballots as follows:
 - a. Write the corresponding number of votes for each candidate that the shareholder chooses from the candidate list so that the total number of votes for the candidates does not exceed (i.e. equal to or less than) the total number of votes specified on the ballot;

- b. In case of wish to change the number of votes for a candidate, please cross out the wrong number of votes, sign right next to the crossed out place, and write the desired number of votes;
4. A ballot is invalid in the following cases:
- The ballot is not issued by the Organizing Committee and does not bear the Company's stamp;
 - The ballot paper is torn;
 - The ballot contains additional information or members other than specified in the list;
 - The ballot records the total number of votes for the candidates greater than the total number of votes specified in the ballot;
 - The ballot is not completed according to the instructions in Clause 3 of this Article;
 - The ballot does not distribute any votes to any candidates;
 - The ballot does not contain the signature and full name of the shareholder or proxy;
 - The ballot is submitted to the Vote Counting Committee after voting has ended.

Article 7. Counting votes and announcing voting results

- The Vote Counting Committee checks the ballot box before starting to collect ballots in the presence of shareholders;
- Shareholders proceed to put their ballots in the box;
- Immediately after the end of voting, the Vote Counting Committee shall count the votes right at the Meeting;
- After counting the votes, the Vote Counting Committee must make minutes of vote counting. The minutes must specify the total number of votes issued, total number of votes collected, total number of valid and invalid votes, and number of votes for each SB candidate;
- The Head of the Vote Counting Committee announces the voting results right at the Meeting.

Article 8. General provisions

- Complaints related to voting and results of the election of SB members shall be resolved by the Chairman right at the Meeting.
- This regulations on election takes effect immediately upon approval by the General Meeting of Shareholders./.



**ON BEHALF OF THE BOARD OF
DIRECTORS**

Chairman of the Board

(signed and sealed)

MAI TRAN THANH TRANG